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17 JUL 1981

ODP # 81-942

MEMORANDUM FOR: Acting Director of Central Intelligence

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Current Directorate of Administration Activities

1. The Office of Communications is providing communications support to the DCI during his visit to California 17 - 21 July. ☐ A9c5.2

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3. Members of the Office of Finance Compensation Division met with Office of Data Processing Applications Division on Monday, 13 July to arrange for payment of the Interim Overseas Differential (IOD) entitlement. The change involves payment of the IOD as a differential instead of as part of the base pay as previously planned. Actions decided at this meeting will allow for the payment of the IOD effective the pay period it is implemented. ☐ A9c5.2

4. With respect to our new building planning effort, there is to be a joint meeting on 21 July in Fairfax with local authorities. These agencies include Fairfax County, Northern Virginia Park Commission, the Council of Governments, and other state or local clearing houses. Among the topics which might be touched upon are the environmental impact, traffic increase, and population increase. The meeting will be chaired by Mr. Peter Johnson of the Fairfax County Planning Office and will include remarks by the National Capital Planning Commission, the Agency, and a timetable presentation by Skidmore, Owings and Merrill (SOM), the architects who have been engaged by the Agency to update the Master Plan. ☐

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5. On 1 July 1981, the Agency Contract Review Board approved the Source Selection Authority and the Source Evaluation Board's selection of the Washington Operation's Division of TRW, Inc., as the prime contractor for the CAMS II program. Final negotiations were concluded on 6 July. A Cost-Plus-Award-Fee-with-additional-incentive-on-cost contract in the amount ☐ (for performance period through FY 1985) was awarded on 10 July 1981. ☐

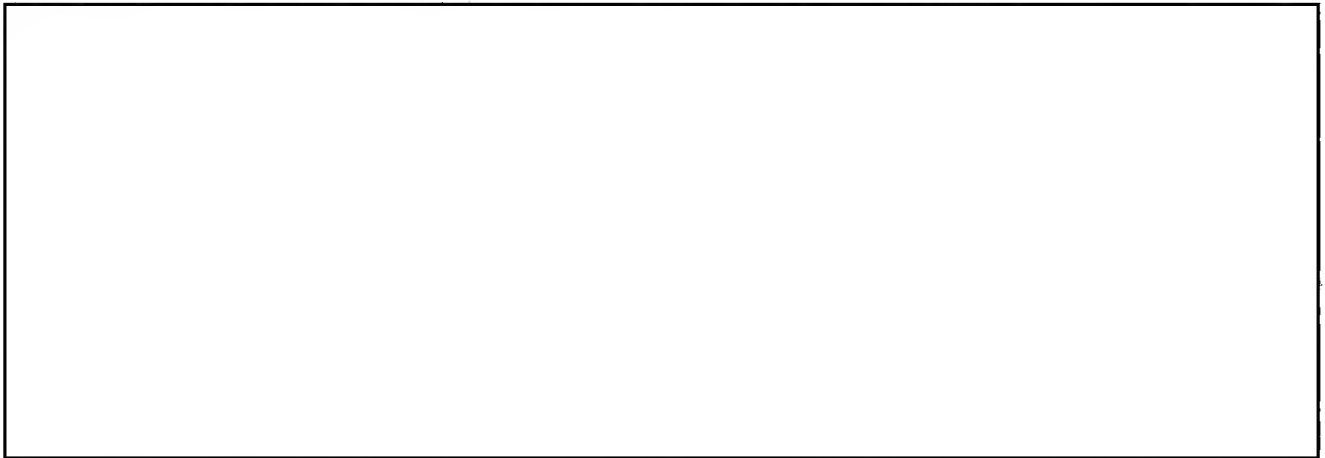
6. In connection with ☐ expansion program the National Photographic Interpretation Center (NPIC) has formulated four options in response to the Comptroller's request for a viable fiscal year sequential

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funding posture. Meanwhile, the Architect and Engineer is proceeding with the original requirement for a design requiring 45 percent and 55 percent of the total construction funds in FY 1982 and FY 1983, respectively. That design is presently between the 30 percent and 60 percent complete stage. ☐

7. The Office of Security is investigating a statement by "Billy the Kidd," a notorious burglar and con man sentenced this week, that he penetrated the CIA Headquarters building. Following a lead from the Arlington Police on 16 July 1981, the Office of Security has determined, to date, that during 1975, while employed by a local contractor as a plumber's helper, Kidd may have had access, under escort, to repair a toilet on the third floor of the Headquarters building. At that time he was employed under the name William Offutt. The investigation is continuing. ☐



10. Beginning Thursday, 16 July, members of the Language School will conduct language tester training at the Defense Language Institute in Monterey. This is the first phase of a contemplated joint Agency/DLI project aimed at consolidating the Government-wide testing standards and is yet one more step toward a national testing standard. ☐

11. The Information Science Center has been requested by NSA to conduct a special one-week Executive Decision Analysis Seminar for the new National Cryptologic Executive Development Program. The seminar is scheduled to take place ☐ from 21-25 September 1981. The Course Director will be the NSA Representative on rotation to ISC. ☐

Harry E. Fitzwater

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